

**Commissionerate of Collegiate Education, A.P**

**Academic Audit of Degree Colleges**

**Format -IV: Action Taken Report by Principal (ATR) - 2015-16**

<b>I-COLLEGE PROFILE</b>				
	<b>Zone : IV</b>	<b>District :ANANTHAPURAMU</b>		
<b>I-COLLEGE PROFILE</b>				
1	Name of the College, Website, email and Ph.No.	KSN GOVT DEGREE COLLEGE FOR WOMEN,Ananthapuramu www.ksngdcw.com,jkc.anantapurwomen@gmail.com		
2	Name of the Principal, email & Mob.No	Smt.Dr.S.Padmavathi, jkc.anantapurwomen@gmail.com,9440247544		
3	Name of the Vice-Principal, email & Mob. No.	Y.Vijaya Brunda, vijayabrunday@gmail.com,9490130383		
4	Name of the IQAC Coordinator, email & Mob. No.	Dr.K.V.Ramana, kallururamana@gmail.com, 9490196393		
5	Year of Establishment & own land if any	1984, YES		
6	Affiliating University	Sri Kishna Devaraya University , Ananthapuramu		
7	NAAC Grade with Cycle, Accredited Year & CGPA ( Status of preparation if not Accredited)	B - II Cycle,2014 with CGPA 2.51		
8	UGC Recognition (2F & 12 B)	YES,Recognised under 2f & 12B		
9	College Working Hours( if shift system mention details of both shifts & give reasons for shift system)		9:00AM to 3:30PM	
10	No. of Posts Sanctioned:	Regular Working: <b>21</b>	Contract Working: <b>1</b>	Guest Working:12
11	Course Wise & year Wise Students strength particulars	Course	I Year	II year      III Year
		BA	82	98              100
		BSc	72	146              68
		Bcom	94	115              132
	Total Strength : 907	Total	248	359              300

## II-CURRICULAR ASPECTS

	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B( Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A	<b>Good</b>	
13	Departmental Annual Curricular Plans	A	<b>Good</b>	
14	College Activity Register 2015-16	A	<b>Good</b>	
15	Departmental Activity Registers ( Dept. Wise)	A	<b>Good</b>	
16	Add-on Courses (Department-wise) completed during 2014-15	B	<b>Satisfactory</b>	Certificate Courses in Talley, Communicative Skills and Yoga Completed
17	Add-on Courses (Department-wise) in 2015-16	B	<b>Satisfactory</b>	Proposed to Start Certificate Courses in Tourism and Communicative Skills
18	Coverage of Syllabus (Average Percentage)	A	<b>Good</b>	
19	Teaching of HVPE & Foundation Courses	B	<b>Satisfactory</b>	More emphasis will be given to these courses right from the beginning of the academic year
20	No. of New UG & PG Courses introduced this year:	B	Satisfactory	Proposed to Start M.Sc. Mathematics.
21	Maintenance of Student Attendance Registers	A	Good	
22	Feedback forms on Curriculum from students	A	Good	

## III-TEACHING, LEARNING & EVALUATION

23	Teaching Diaries & Plans in the Prescribed Formats	A	Good	
24	Co-Curricular Activities ( College Level)	A	Good	
25	Academic Competitions ( College & Above level)	A	Good	
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A	Good	

27	Subject wise result analysis	A	Good	
28	Teacher wise result analysis	A	Good	
29	Remedial Classes	B	Satisfactory	Instructions are given to the staff to record the remedial classes data in the beginning of the academic year
30	Record of Evaluation of Teachers by Students ( Monthly from July 2014)	A	Good	
<b>IV-RESEARCH AND CONSULTANCY</b>				
31	Is the College a Recognized Research Centre	C	Poor	The laboratories are not fully established. After the completion of the new buildings which are under construction we will go for research centre
32	No. of Research Guides in the College	C	Poor	This year three staff members applied for Guideship.
33	No. of Research Scholars working for M.Phil & Ph. D	C	Poor	The Lecturers with Doctorate Degrees are advised to give guidance to research scholars
34	Major/Minor/Other Research Projects	B	Satisfactory	Motivated the staff to apply for MRPs to strengthen the area of research.
35	Research Papers Published in 2014-15 ( International /National )	B	Satisfactory	
36	Papers Presented in 2015-16 ( International /National/ State )	B	Satisfactory	Advised the staff to actively pursue the work of publication of Articles / Research Papers in National Journals
37	Books Published in 2015-16 (Single Author/ Co Author)	C	Poor	Motivated the staff members to publish books.
38	Seminars/Workshops/ Training Programme Conducted in 2015-16 ( International /National/ State )	A	Good	
39	Record of Consultancy in 2015-16	C	Poor	Instructed the staff members to go for consultancy with the nearby firms / industries
40	Record of MOUs in 2015-16	A	Good	

**VI-EXTENSION ACTIVITIES**


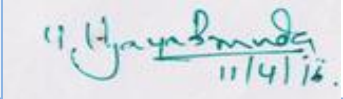
41	Record of Subject/Department Related Extension Activities	A	Good	
42	Name of the NSS PO & Mobile No.	D.Jayalakshmi-9441213543	-	
43	NSS Attendance register	A	Good	
44	NSS activity register	A	Good	
45	Name of the NCC ANO & Mobile No.	Dr.K.Prabhakar Reddy 9441177709		
46	NCC Attendance register	A	Good	
47	NCC activity register	A	Good	
48	Name of the Red Ribbon Club Coordinator & Mobile No.	M.Nagasasikala-9010429089		
49	Red Ribbon Club Activities	B	Satisfactory	The Committee is advised to carry out more number of activities.
50	Name of the Women Empowerment Cell Coordinator & Mobile No.	Y.Vijaya Brunda, 9490130383		
51	WEC Activities	A	Good	
52	Name of the Eco-Club Coordinator & Mobile No.	M.Vishnupriya-9059298718		
53	Eco- Club Activities	B	Satisfactory	The Committee is advised to carry out more number of activities.
54	Name of the Consumer Club Coordinator & Mobile No.	K.Ramachandrudu,9848174077	-	
55	Consumer Club Activities	B	Satisfactory	The Committee is advised to carry out more number of activities.
56	Any other Club	B	Satisfactory	The Committee is advised to carry out more number of activities.

**IV-LEARNING RESOURCE**

57	Name of the Librarian & Mob.No	Y.Jacob Kennedy,9849146693		
58	Access timings of the Library	9.00AM to 4.00PM	-	
59	Circulation of Books among Students	A	Good	
60	Availability of Previous years Question papers	A	Good	
61	Record of Visitors	A	Good	

62	Status of Library Automation	A	Good	
63	e- Resources & e-Journals	B	Satisfactory	Planned to go for some more e-resources and e-journals for this year
64	Name of Mana TV Coordinator & Mob.No	K.Ramachandrudu,9848174077		
65	Usage of Internet by students in the Library	A	Good	
66	Status of MANA TV functioning	B	Satisfactory	The Convener of MANA TV is advised to create awareness among the students.
67	Whether MANA TV schedule is circulated to the students	A	Good	
68	Maintenance of MANA TV Viewers' Register	A	Good	
<b>VII-Student Support Activities</b>				
69	Name of Physical Director & Mob.No	Y.Jacob Kennedy,9849146693		
70	Record of Physical Education Department	A	Good	
71	Records of events conducted and significant achievements in Sports & Games	A	Good	
72	Record of cultural programmes conducted	B	Satisfactory	Planned for some more Cultural Programmes in this year
73	Record of any other extra-curricular activities conducted	A	Good	
74	Maintenance of JKC facilities & records	A	Good	
75	Record of Students trained in different verticals	A	Good	
76	Record of Student trained and placed in JKC	A	Good	
77	Name of Career Guidance Coordinator and Mob.No	D.Jayalakshmi-9441213543		
78	Record of activities Career Guidance and placement cell	A	Good	
79	Name of DRC Coordinator & Mob. No.	Dr.K.V.Ramana, 9490196393		
80	Implementation of DRC Action Plan	A	Good	
81	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	A	Good	

82	Record of Support by Alumni Association	B	Satisfactory	Planned to invite the distinguished Alumni for some of the important events of the college.
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A	Good	
84	Mentoring / Counseling System	A	Good	
<b>VIII-Basic Amenities</b>				
85	Maintenance of drinking water	A	Good	
86	Maintenance of Sanitation	B	Satisfactory	A Committee is constituted to look after the sanitation in the college
87	Rest room for women students	A	Good	
88	Greenery & Cleanliness	B	Satisfactory	The co-ordinators of NSS, NCC and Eco Club are entrusted to observe the Greenery & Cleanliness
89	Health Care Facility	B	Satisfactory	Decided to request a lady doctor to do service one day in a week.
90	Canteen	A	Good	
<b>IX-GOVERNANCE AND LEADERSHIP</b>				
91	Staff Council Register	A	<b>Good</b>	
92	Functioning of Committees in Administration ( Minutes of Meetings)	A	<b>Good</b>	
93	Awards/Achievements	A	<b>Good</b>	
94	Faculty development initiatives if any	B	Satisfactory	The eligible staff members are advised to do Ph.D.s under FIP
<b>X - IT INITIATIVES</b>				
95	e-class rooms ( Number & Usage)	A	Good	
96	Internet Centre	A	Good	
97	Computer labs ( No. of labs & working systems)	A	Good	
<b>XI-Best Practices</b>				
98	Record of best/innovative practices by the institution	A	Good	

99	College Activity Register 2015-16 & Hard Copy of AQAR 2015-16 ( should be available with the Principal)	A	Good	
100	Over All Impression on the College	A	Good	
				
	<b>Signature of the Principal</b>		<b>Signature of the Vice-Principal</b>	